

FORMAT for Concept Notes

(4 pages including cover page. Longer Concept Notes will not be entertained)

1. Cover Sheet (1 page)

- Study Title
- Name of the Researcher, Full contact details (Address, Telephone, e-mail and fax number)
- Institutional Affiliation
- Name of co-PI, if any with full contact details
- Date

2. Project Description (not more than 3 single-space pages: 12 point font with 1 inch margin in each side)

Background and objectives (1 Page) – Should cover the following content in general

- Research Problem: Provide a clear and simple description of your research problem.
- Policy Context: Describe how your research would inform specific management or policy reforms.
- Objectives: Identify overall study goals and specific research objectives.

3. Research Methods (2 pages) - Should cover the following content in general

- Literature Review: Please restrict your review to literature most pertinent to the methods of your study (please try to identify 2-3 peer reviewed journal articles for this from within or outside region)
- Hypotheses/research questions to be tested or answered.
- Description of the study site, if any.
- Methods for data collection and analyses (0.5 - 1 page). This section needs to follow from and be tied to the identified hypotheses, research questions and objectives.
- Expected results and potential policy implications.

4. A brief CV (no more than two page) indicating

- Professional responsibilities/activities (please include current job and institutional details)
- Educational qualifications, (degree/ institution/year)
- Age/Gender
- Two most important research publications, if any.